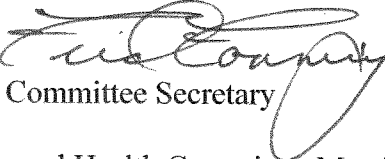


MAR 8 2006



UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer
Assistant Secretary for Administration
Washington, D.C. 20230

MEMORANDUM FOR Department of Commerce
Safety and Health Committee Members

FROM: Fred E. Fanning 
Safety and Health Committee Secretary

SUBJECT: 2nd Quarter Safety and Health Committee Meeting Minutes

The meeting was called to order at 1:30 pm on February 13, 2006. Otto J. Wolff, Designated Safety and Health Official for the U.S. Department of Commerce presided. All members were present with their Safety and Occupational Health Manager.

Fred Fanning, Council Secretary Opened the Meeting, and introduced Ms. Diane Brayden (Director of Federal Program for the Occupational Safety and Health Administration) and Elizabeth Way (Technical Representative for District 25 of the Department of Labor). Those present then introduced themselves.

Ms. Diane Brayden spoke to attendees about the future of the federal safety and health program. She explained the direction for these programs and what areas will be emphasized. She congratulated the Department for improving the reporting time for injuries and illnesses, reducing the number of accidents, and the reducing the overall accident rate. She noted the Department was doing better than the federal average in these areas.

Ms. Elizabeth Way made a presentation on the Worker's Compensation Process. In her presentation she emphasized how the Department could cut costs by returning employees to work. She entertained several questions. There remains an issue with how the Department of Labor counts temporary positions and what the Bureau of the Census can provide as temporary positions. Mr. Fanning, Director of Occupational Safety and Health, will follow-up on the issue of temporary positions for the Bureau of the Census.

Mr. Otto Wolff thanked both visitors for the taking the time to speak to the committee and ask all those present to do what they could to prevent accidents and reduce the employees on worker's compensation rolls.

The meeting was adjourned at 2:30 pm there being no further business. The next council meeting is scheduled for 1:30 pm on April 20, 2006 in room 6808 in the Herbert C. Hoover Building. The agenda will be provided to all members one week prior to the meeting.

Please contact Fred E. Fanning, Council Secretary, at (202) 482-0211, or via e-mail at ffanning@doc.gov if you have any questions.